

*LONE STAR CITY COUNCIL
FIRE HALL – 201 WEST INDUSTRIAL
November 18, 2021, 2021 at 6:00 p.m.*

*We reserve the right to enter into Executive Session on any Agenda item pertaining to
TEX. GOV'T CODE ANN. Sections 551.071-551.078, 551.087-551.089*

In compliance with the Texas Open Meetings Act, Chapter 551, of the Texas Government Code, the City of Lone Star issues this public notice. If, during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the board will convene in such executive or closed session in accordance with Section 551 of the Texas Government Code, Et Seq. The City Council will consider and act on the following items:

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

Citizens may join the GoToMeeting by logging on at <https://global.gotomeeting.com/join/421068029> . They may also join by calling [+1 \(646\) 749-3122](tel:+16467493122) and entering the Access Code: 421-068-029. Participants will be asked to **mute their phones/microphones**. There will be an audio recording made of the meeting and uploaded to the City website.

Members of the public who wish to submit their written comments on a listed agenda item must submit their comments by emailing citysecretary@lonestartx.net or by calling 903-656-2311 for staff assistance. Comments must be received before 3:00 p.m., November 18, 2021.

MINUTES

Present were Mayor Randy Hodges, Mayor Pro Tem Jerri Chism, Aldermen Mona Brown, Lynn Cox, Rudy Dudley and City Secretary Tina Love. Absent was Alderman Jeremy Livingston.

Due to technical difficulties, the council meeting was unable to be recorded utilizing the GoTo meeting application.

1. CALL TO ORDER - Randy Hodges at 6:04 P.M.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation - Mayor Randy Hodges

Pledge of Allegiance – All in unision

3. CITIZEN COMMENTS: *At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.]*

No Citizen comments

4. CONSENT ITEMS:

Minutes of Regular Meeting on October 21, 2021

A motion to accept the minutes of October 21, 2021, as written, was made by Rudy Dudley, with a second by Jerri Chism. All present voted Aye.

5. REPORTS:

- 5-1: Judge/Court Report
- 5-2: Police Department Report
- 5-3: Fire Chief Report
- 5-4: Public Works Report
- 5-5: Water District Report
- 5-6: Financial Reports
 - a. Water and Sewer Fund
 - b. General Fund

Shane Townson, Public Works & Wastewater Treatment Supervisor, commented on item 5-5 Water District Report which referenced the SB3 senate bill which passed regarding preparations for extreme weather events. The minutes identified the need for a generator at the lift station near the dentist office (lift station #2). Shane notified the Council that we have a generator at lift station #2 and he would notify the Water District so their records could be updated.

A motion to accept reports 5-1 thru 5-6B as reported was made by Mona Brown, with a second by Jerri Chism. All present voted Aye.

6. ACTION ITEMS

6-1: Review, Discussion, and Possible Action by the Council for extension and future expansion of water main on CR2208 as presented by Dusty Ansley (updates or additional information).

No action taken. The Mayor stated that Mr. Ansley is on target to connect the 4” waterline as additional properties are sold

6-2. Review, Discussion, and Possible Action by the Council to select administration/project delivery service provider(s) to complete project implementation for the American Rescue Plan Act (ARP Act) funding administered by the U.S. Department of the Treasury, other Federal or State Agency.

Lynn Cox referenced the evaluation committee met and evaluated each proposal package received to provide administration services for the American Rescue Plan Act (ARP Act) grant. He explained the rating process and how each committee member independently ranked the proposal packages. Based upon the committee ratings, Grantworks received the highest rating of 87 out of 100 possible points.

A motion to accept Grantworks as the administrator of the American Rescue Plan Act (ARP Act) grant was made by Mona Brown, with a second from Jerri Chism. All present voted Aye.

6-3: Review, Discussion, and Possible Action by the Council to select a nominee for the 2022-23 Morris County Appraisal District Board of Directors.

Nominees were discussed and identified for the 2022-2023 Morris County Appraisal District Board of Directors. The City of Lone Star has 98 votes which could be cast for a single nominee or split amongst several nominees. Ginger Smith was a nominee identified for Lone Star.

A motion to cast all 98 votes for Ginger Smith was made by Lynn Cox, with a second by Mona Brown. All present voted Aye.

6-4: Review, Discussion, and Possible Action by the Council to adopt the City's holiday schedule for 2022.

The City Secretary provided a suggested schedule for the 2022 holiday schedule.

A motion was made to accept the holiday schedule as presented was made by Mona Brown, with a second by Lynn Cox. All present voted Aye.

6-5: Review, Discussion, and Possible Action by the Council to consider the purchase of a single Stalker radar from the lease/purchase program at \$1625.00 (half price) for use in the Black Dodge Charger.

The stalker radar lease program ended in November 2021. All radars were returned to the leasing facility with exception to one which was installed in the black Dodge Charger. To remove and replace the radar in the Dodge Charger would be more expensive than to purchase the installed radar at \$1,625.00.

A motion to purchase the radar was made by Jerri Chism, with a second from Mona Brown. All present voted Aye.

6-6: Review, Discussion, and Possible Action by the Council to determine the temporary, full time, and late permit fees to be charged by the local Health Inspector, B.J. Andrews, effective January 1, 2022.

B. J. Andrews discussed the various fees charged by the state and local health inspectors. Some health inspector fees are based upon the business income, for example \$200 per permit, per year, for a business with an income of \$0-\$50,000. Businesses making over \$50,000 annually can be charged \$500 and up in accordance with state guidelines. The minimum fee identified during discussions was \$150.00 per health inspection visit. A standard procedure is one to two health inspections occurring annually unless a problem is reported, then additional inspections may be required.

Mr. Andrews made a proposal to perform two health inspections annually for each food establishment located in Lone Star at a fee of \$150.00 annually, and not per inspection. Since he is a commissioned reserve police and code enforcement officer with the Lone Star Police Department, he will not keep the fees collected for his service. Instead, the collected fees will be deposited in the City of Lone Star General Fund account. The suggested fees effective January 1, 2022 are listed below:

**Annual Permit: \$150.00
Temporary Permit: \$ 75.00 (operating less than 7 days)
Late Fee Payment: \$ 50.00 (for annual permits)**

In the event Mr. Andrews leaves his affiliation as a reserve police and code enforcement officer with the Lone Star Police Department, the City will need to hire a new health inspector or notify the state and revert back to state performed health inspections.

6-7: Review, Discussion, and Possible Action by the Council a presentation by EDC Chairman Rudy Dudley for suggested Park Improvements and Grants proposed by project 2022-001 in accordance with Texas Local Government Code 505.151, Subchapter D.

According to the Texas Government Code the EDC must identify a project and present the project to the public by holding two public hearings and present the project to the City Council twice. The EDC must wait sixty days after the first public hearing to ensure there is no oppositions to the project. The public hearings were held on October 19, 2021 and November 15, 2021. This is the first of two meetings presented to the council in reference to the proposed project. A summary of items listed in project number 2022-001 for park modifications are listed below:

City Park

Drainage, baseball/softball field fencing and light installation, security cameras, bathroom renovations to be in ADA compliance and fixture replacement (toiletries & lights), repairs to pier, swimming area, picnic tables, covered pavilion, concession stand, basketball court repairs, parking, and roadway.

Edgemont Park (with grant approval)

Dirt work/site preparation, playground equipment (ADA compliant), picnic area and benches, small basketball court, fencing, parking and flatwork, and signage.

The EDC must receive approval from the City Council to proceed with the project.

A motion approving the EDC to proceed with project 2022-001 was made by Jerri Chism, with a second from Mona Brown. All present voted Aye.

6.8: Review, Discussion, and Possible Action by the Council to award the winning bid for the 1997 box van.

A single bid from Trent Duke was received for the 1997 box van at \$3,000.

A motion to accept the bid received from Trent Duke was made by Mona Brown, with a second from Jerri Chism. All presented voted Aye.

6-9: Review, Discussion, and Possible Action by the Council the hiring of a new Municipal Court judge upon Judge Foster's retirement.

Mayor Randy Hodges notified the Council that Judge Rebecca Foster issued a letter of resignation and was retiring at the end of November. Morris county was contacted for suggestions to assist with court proceedings. A suggestion was made to consider contacting Monica Sampson who had previously worked as a municipal clerk as well as an assistant judge.

A motion to contact Monica Sampson for the municipal court judge was made by Rudy Dudley, with a second by Mona Brown. All present voted Aye.

6-10: Review, Discussion, and Possible Action by the Council to evaluate adjusting the municipal court frequency from weekly to twice a month, once a month or to let the frequency be determined by the new Municipal Court Judge.

Court was previously held weekly, but a lower-case volume, personnel changes, and failure to appear, prompted the court frequency to be reevaluated. A suggestion to reduce court proceedings to once or twice a month was suggested for consideration.

A motion to hold court proceedings once a month was made by Mona Brown, with a second from Jerry Chism. All present voted Aye.

6-11: Review, Discussion, and Possible Action by the Council to consider for hire T. J. Frazier as a part-time police officer.

Chief Blythe introduced T. J. Frazier to the council for consideration as a part time police officer for the City of Lone Star. T.J. is currently the Chief of Police at the Daingerfield/Lone Star school district but has turned in his resignation to pursue other business opportunities. He would consider working for the Lone Star Police Department part time if given the opportunity. He has a master peace officer certification and several years of experience in the police force.

After executive session, a motion to consider for hire T.J. Frazier as a part time police officer, 32 hours per week at \$18.00 per hour, was made by Mona Brown, with a second by Jerri Chism. All present voted aye.

7. EXECUTIVE SESSION: City Council to convene into executive session for the following issues:

The City Council convened into executive session at 7:00 pm.

7-1: To consider for hire, T. J. Frazier as a part-time Police Officer (TEX. GOV'T CODE ANN. § 551.074). The council will then re-convene in open session for review, discussion, and possible action on this matter.

The City Council reconvened in Open Session at 7:35 pm. No action was taken.

8.0 ADJOURN

A motion to adjourn was made by Jerri Chism, with a second by Mona Brown. All present voted aye.

/s/Randy Hodges
Randy Hodges, Mayor

/s/ Tina Love
Tina Love, City Secretary